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Daman 11<sup>th</sup> July, 2014 20 Asadha 1936 (Saka)

सं. : 28  
No.

# सरकारी राजपत्र OFFICIAL GAZETTE



सत्यमेव जयते  
भारत सरकार  
Government of India

## संघ प्रदेश दमण एवं दीव प्रशासन

U.T. ADMINISTRATION OF DAMAN & DIU

प्राधिकरण द्वारा प्रकाशित  
PUBLISHED BY AUTHORITY

U.T. Administration of Daman & Diu,  
Office of the Add. Superintendent of Police (HQ),  
Police Head Quarter, Dunetha.  
Daman – 396 210

No. ASP(HQ)/DMN/Estt/Order/2014/306

Dated : 20/05/2014

### ORDER

On the basis of the Birth Certificate records of Shri Solanki Mohan Lakhman, Head Constable Bkl. No. 173 of the Police Department, Police Head Quarter, Daman, it is hereby ordered that the name of Shri Solanki Mohan Lakhman in his Government records be read as Shri Mohan Lacmane being his actual name as per birth certificate instead of Shri Mohan Lacmane being presently officiating.

This is issued with the approval of the D.I.G.(P), DD & DNH, Daman vide diary No.602 dated 12/05/2014

Sd/-  
Addl. Superintendent of Police (HQ),  
Police Head Quarter,  
Daman

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**No. 6/220/04-PER/705**  
**Administration of Daman & Diu,**  
**Department of Personnel &**  
**Administrative Reforms,**  
**Secretariat,**  
**Daman – 396 220**

**Dated : 30/06/2014**

Read : Order No.6/220/04-PER/2806 dated 11/12/2013

**ORDER**

1. Rule – 3 (C) of the CCS (Conduct) Rules, 1964 provides that no Government Servant shall indulge in any act of sexual harassment of any women at her work place. Every Government servant who is incharge of a work place shall take appropriate steps to prevent sexual harassment to any woman at such work place. "Sexual Harassment" includes such unwelcome sexually determined behaviour, whether directly or other wise, as –

- a) Physical contact and advances;
- b) Demand or request for sexual favours;
- c) Sexually coloured remarks
- d) Showing any pornography; or
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

2. In supersession of the order referred to at preamble above, the Administrator, Daman & Diu and Dadra & Nagar Haveli is hereby pleased to reconstitute the "Complaints Committee" for redressal of the complaints of sexual harassment of women employees at work place. The composition of the Complaints Committee will be as under :-

<b>Sl. No.</b>	<b>Name of Officer</b>	<b>Designation</b>	<b>Chairperson/ Member</b>
1.	Smt. Asha Chaudhary	Chief Executive Officer, District Panchayat, Daman	Chairperson
2.	Smt. Snehlata Chand	Project Director, DRDA, Daman	Member
3.	Smt. Seema Bawa	General Manager, DIC, Daman	Member
4.	Smt. Sangeeta Joshi	Dy. Director, Medical & Health Services, Daman	Member
5.	Smt. Abhilasha Agarwal	Supdt. of Fisheries, Daman	Member
6.	Smt. K. J. Baria	Child Development Project Officer, Daman	Member

*Contd.....*

3. The Committee shall ensure time bound disposal of complaints and should involve a third party, either NGO or other body who is familiar with the issue of sexual harassment.
4. The Complaints Committee shall make an annual report to the Administrator on the Complaints received and action taken by them.
5. Any woman employee may file a complaint with regard to the "Sexual Harassment" with any member of the Committee, and the Committee shall take immediate action with regard to verification of such complaint and report their findings and recommendations to the Administrator within 30 days of receipt of the Complaint.
6. All Government Employees shall provide necessary assistance to the Committee in discharge of its functions. Failure to do so shall make them liable for disciplinary action.

By order and in the name of the  
Administrator of Daman & Diu  
and Dadra & Nagar Haveli.

Sd/-

( **R. K. Saxena** )  
Deputy Secretary (Per)

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**DA/DMN/34-190/2013-14/525**  
**U.T. Administration of Daman & Diu,**  
**Directorate of Accounts,**  
**Daman.**

**Dated : 3<sup>rd</sup> July 2014.**

## **ORDER**

The Administrator of Daman & Diu and Dadra & Nagar Haveli is pleased to transfer the following posts of common cadre of Accounts under the Directorate of Accounts, U.T. of Daman & Diu with immediate effect.

1. One post of **Dy. Director of Accounts** from Directorate of Accounts, Daman is transferred to the branch office of Directorate of Accounts at Diu.

*Contd.....*

2. One post of **Assistant Accounts Officer** of branch office at Diu is transferred to Directorate of Accounts at Daman.

By order and in the name of the  
Administrator of Daman & Diu and  
Dadra & Nagar Haveli

Sd/-  
( Kishore Bamania )  
Joint Secretary (Finance)

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**No. 1/16/89-SECT/RNP/737**  
**Administration of Daman & Diu,**  
**Department of Personnel**  
**& Administrative Reforms,**  
**Secretariat, Daman – 396 220**

**Dated : 03/07/2014**

**READ :** An Application dated 26-06-2014 of Shri Rameshchandra N. Patel,  
Peon-MTS, Personnel Department, Daman.

### **ORDER**

On the basis of the Birth Certificate Record submitted by the applicant, Shri Rameshchandra N Patel, it is hereby ordered that the name of Shri Rameshchandra N Patel recorded in all Government records/documents may be read as "**RAMESHCHANDRA NARSAIM**" being his original name instead of "Rameshchandra N Patel" being presently officiating.

This is issued with the approval of the Development Commissioner / Appointing Authority, vide diary No. 2919 dated 01-07-2014.

Sd/-  
**Deputy Secretary (Pers.)**

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**DA/DMN/34-190/2013-14/532**  
**U.T. Administration of Daman & Diu,**  
**Directorate of Accounts,**  
**Daman.**

**Dated : 3<sup>rd</sup> July 2014.**

Read : Order No.DA/DMN/34-190/2013-14/525 dated 03.07.2014 regarding transfer of one post of Dy. Director of Accounts and one post of Assistant Accounts Officer.

**ORDER**

The Administrator of Daman & Diu and Dadra & Nagar Haveli is pleased to order the following transfer/posting of Deputy Director of Account/ Account Officer and Assistant Account Officers of the common cadre of Accounts under the Directorate of Accounts, U.T. of Daman & Diu with immediate effect.

1. Consequent upon the transfer of one post of Dy. Director of Accounts of the Directorate of Accounts, Daman to the Branch Office of the Directorate of Accounts at Diu, Shri K. S. Chauhan, Dy. Director of Accounts, Directorate of Accounts, Daman presently posted on working arrangement in the District Panchayat, Daman is transferred against the post transferred to the Director of Accounts, Diu Branch at Diu.
2. Consequent upon the transfer of one post of Assistant Accounts Officer of Directorate of Accounts, Diu Branch, Diu to the Directorate of Accounts, Daman, Shri I. B. Patel, Assistant Account Officer of the Directorate of Education, Daman, is hereby transferred against the post of Assistant Accounts Officer transferred from the Directorate of Accounts, Diu Branch, Diu to the Directorate of Accounts, Daman and posted on working arrangement in the District Panchayat, Daman. He will look after all the charges held by Shri K. S. Chauhan in District Panchayat, Daman.
3. Shri P. D. Rajput, Assistant Account Officer, Directorate of Accounts, Diu Branch, Diu is hereby transferred and posted in the Director of Education, Daman vice Shri I. B. Patel.
4. The officers at Sr. No. 1 and 2 shall move first.

By order and in the name of the  
Administrator of Daman & Diu and Dadra &  
Nagar Haveli

Sd/-  
( Kishore Bamania )  
Joint Secretary (Finance)

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**U.T. Administration of Daman & Diu,  
Office of the Addl. Superintendent of Police (HQ)  
Police Head Quarter, Dunetha  
Daman – 396 210**

**No. ASP(HQ)/DMN/EST/ 2014/480**

**Date : 08/07/2014.**

**ORDER**

On the basis of the birth record of Shri Solanki Gulabchand Pitha, Head Constable, Bkl. No. 240 of the Police Department, Police Head Quarter, Daman, it is hereby ordered that the name of Shri Solanki Gulabchand Pitha in his Government record be read over as Shri Gulabchand Pitha being his actual name as per his Birth certificate instead of Solanki Gulabchand Pita.

This is issued with the approval of the Hon'ble Dy. Inspector General of Police, Daman & Diu, Daman vide diary no.840 dated 30/06/2014.

Sd/-  
Addl. Superintendent of Police (HQ),  
Daman

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